

North Orange County Regional Occupational Program

Policy

ROP BP 3543.1

Business Operations

GRAPHICS/LAYOUT SERVICES

Graphics/Layout services are available to assist staff member in their instructional or support service assignments. Graphics/Layout work is performed by students in the Graphics Occupations courses under the supervision of skilled instructors and instructional aides. The primary purpose of this Graphic Occupations service is instructional. Before work is accepted by the Graphics/Layout Instructor, specific approval and standardization procedures will be completed.

Adopted: November 9, 1982

Revised: October 24, 2001
Adopted: February 9, 1982