

## North Orange County Regional Occupational Program

### Policy

ROP BP 4161

All Personnel

4261

4361

### LEAVES

The Governing Board shall provide for employees absences as authorized by law and Board Policy. The Board recognizes the following justifiable reasons for absence.

1. Personal sickness or injury, pregnancy, jury duty, military service, or emergencies beyond control.
2. Family illness, bereavement, religious observances and other personal reasons.
3. Situations stemming from occupational status such as attendance at meetings, conventions, inservice courses, seminars, etc.

#### Long-Term Leaves

The Board may grant long-term leaves of absence in accordance with administrative regulations.

Approved: September 20, 2001